

MORNING
06 OCT 2023

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Uni. Roll No.

Program: B.Tech. (Batch 2018 onward)

Semester: 1/2

Name of Subject: English

Subject Code: HSMC-101

Paper ID: 15938

Time Allowed: 03 Hours

Max. Marks: 60

NOTE:

- 1) Parts A and B are compulsory
- 2) Part-C has Two Questions Q8 and Q9. Both are compulsory, but with internal choice
- 3) Any missing data may be assumed appropriately

Part – A

[Marks: 02 each]

Q1.

- a) What is the role of paralanguage in the process of communication?
- b) Distinguish between formal and informal communication?
- c) Describe the role of empathetic listening in a communicative process.
- d) What is the difference between active and passive reading?
- e) Identify sentence structure of the following:
 - 1) The jury found him guilty.
 - 2) I know him.
- f) State whether the following statements are true or false?
 - 1) Your communication will be very effective if you exclusively focus on using impressive vocabulary and correct grammar.
 - 2) Communication should serve as a conflict-reduction exercise.

Part – B

[Marks: 04 each]

2. 'Non-verbal communication adds to the meaning of the message being conveyed'
Discuss.
3. How can sender oriented barriers be overcome?

4. 'Emails are sometimes inappropriate means of communication' Discuss.
5. What things one should keep in mind while writing a job application letter?
6. Explain SQ3R reading techniques?
7. Do as directed:
 - 1) There's a rift..... these two kids. (Fill in suitable preposition)
 - 2) The woman with all dogs (walk/ walks) down my street. (Ensure subject-verb agreement)
 - 3) The man walked towards the car carrying a briefcase. (Rewrite the sentence after making relevant correction)
 - 4) Robinson is my friend and mentor; answers all my questions.
(Choose the correct pronoun)

Part – C

[Marks: 12 each]

8. What do you understand by communication? Explain its barriers?

OR

What are the traits of a good listener? How can you make out if the other person is listening to you properly or not?

9. Write an essay on the following topic:

Cyber Crimes

OR

Suppose you want to take a car loan from State Bank of India. Write a letter to the Chief Manager, SBI branch of your locality requesting him/her to send you all the information related to SBI car loans.
